



Record of Proceedings

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE UTE PASS REGIONAL HEALTH SERVICE DISTRICT

Held: Thursday, March 20, 2025 at 1300 Hrs at 1017-B E UW Hwy 24, Woodland Park, CO

The regular meeting of the Board of Directors of the Ute Pass Regional Health Service District was called and held in accordance with Colorado State statute.

The following Directors attended:

Attendance	John Gentzel Chris Erickson Chad Smith Gillis Gautreaux Joe Watson Administration: Tim Dienst; Dave Hansher (VIA Zoom), Kara Fox, Arren Gavin; Leadership: J Karle, R Brown, K Leland Crew: Jerek Bickford
Quorum	Yes
Call to Order	Director Smith noted that a quorum was present and called the regular meeting of the Board of Directors for Ute Pass Regional Health Service District at 1302 Hrs.
Pledge of Allegiance	Yes
Disclosures	None
Minutes	The amended minutes of the regular meeting of the Board of Directors held February 2025 was presented, <b>Motion</b> by Director Gautreaux to accept the minute, 2 <sup>nd</sup> by Director Watson and unanimously approved.
Public Comment	None
Guest	Kelly Johnston, Zach Alvey's Paramedic Badging, Maranda Bickford (VIA Zoom)
UPRESMP Report	None
Financials	Introduction to Kelly Johnston and new board report from JFS. Change to how reports are presented. Update to QuickBooks setup. Restate 2024 accounting for BOD approval. Grant management is an area of opportunity. Restriction on funds, allocation methods, and monthly reconciliation will be updated. QuickBooks desktop to QuickBooks Online. Done in the next two weeks, on track to have 2024 financials for review next month and go into Department budgets in May. BOD plan is not formal business plan but direction they would like the organization to go. Finance chair should do audit approval and should be a point person to work with Kara and Tim. The BOD's job is not to audit the financials but to be kept in the loop. Changes to the BOD packet presentation. Discussion per Director Gentzel and Watson's questions and Tim Dienst's question about what the BOD financial presentation will show.  (No Collection Write offs)
CEO Report	Congrats to Zack to be the NAEMT's Colorado EMT Advocacy Coordinator. Going to EMS on The Hill, lots going on at the State Capitol. SB 192 passed the Senate. Time to Chad Bauer for vehicle replacement plan.
New Business	Vehicle Replacement Plan - See Report
Captains Report	See Report: Med 16 minor incident. Med 18 passed inspection and is in service. Med 16 parked at the Crystal Palace in bad weather, used mostly for Charis and PR events. Discussion about construction traffic on 67 by the Red Feather Station.
PACT Report	See Report: all buildings are secure. Discussion about FBI background check and Oxygen Task Force/generator program (which goes through the Teller County). CSHF did not award our grant application (\$450,000 over three years). Safety improvements addressed except Escaping Violent Encounters (EVE) training (in a timely manner), approval to use Crisis Money and Plains to Peak RETAC to train the trainer and offer the EVE course in house.
Out of Order CEO Report:	Received first Sales Tax payment.
Out of Order	Recommendation for new program/equipment Capital Expenditure Request Form by Director Gentzel. Discussion ensued. (deferred to next meeting)
Deputy Chief:	See Report:
Chief Admin Report:	See Report:

# Paramedic Services – Community Paramedicine – Pre-Hospital and Community Education

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- Work Session: None
- Old Business: UCHealth Office Space (deferred to next meeting)  
BOD salary/meeting check amount (deferred to next meeting)
- New Business: Critter Control Quote (mice) – would pause the current pest control in Florissant for this program. The crew would need to vacate the building for 1 hr while the ‘bomb’ goes off. It is a comprehensive program. **Motion** by Director Smith to approve the quote, 2<sup>nd</sup> by Director Gentzel, approved all in favor.

Adjourned 1557 Hrs

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Chad Smith Chair/President

Date: \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_  
Gillis Gautreaux Secretary/Treasurer

