

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF UTE PASS REGIONAL HEALTH SERVICE DISTRICT

HELD

JULY 9, 2026

The Special Meeting of the Board of Directors of the Ute Pass Regional Health Service District was held at 1017 US-24 #2138, Woodland Park CO 80863, and via Zoom on Thursday, July 9, 2026 at 6:00 p.m.

ATTENDANCE

Directors in Attendance Were:

John Gentzel
Chris Erickson
Gillis Gautreaux
Jocelyn Rosado
Miranda Bickford

Also in Attendance:

Tim Dienst, Chief Executive Officer (CEO)
Kara Fox, Chief Administrative Officer (CAO)
James McLaughlin, Mobile Integrated Health Director (MIH)
Janeé Karle, Deputy Chief of Operations
Allison Ulmer of Collins Cole Winn & Ulmer ("CCWU")
Kara Winters of CCWU

PLEDGE

The Pledge of Allegiance was recited.

PUBLIC COMMENT

None.

CEO SEARCH COMMITTEE

Discussion, Reconsideration, and Possible Action to Cure Any Actual or Alleged Open Meetings Law Violation Concerning the Board's Prior Establishment of a Chief Executive Officer Search Committee, Including Consideration of a Resolution Reestablishing a Search Committee for the Recruitment and Selection of the Chief Executive Officer. Director Gentzel started the discussion by reminding the Board that on October 16, 2025, Chief Dienst announced his intention to step down as the CEO. Director Gentzel further noted that the Board established a search committee for hiring a new CEO earlier in 2026. Director Gentzel said that he attended the most recent Special District Association (SDA) workshop on selecting a Chief, and afterwards he consulted with Counsel Ulmer regarding the process for hiring a new CEO and various legal requirements.

Director Bickford stated that the Board originally set out to use a search committee because they thought that would allow for a more nimble process, not knowing that there

RECORD OF PROCEEDINGS

were specific open meeting laws that need to be followed when hiring a CEO, and asked if moving forward with a CEO search committee is still of much benefit. Director Gentzel stated that he thinks using a search committee will allow for more transparency to the community. There was discussion about using a recruiter versus the CEO search committee. The Board discussed moving forward with the CEO search committee due to increased transparency, finding the right fit for the District, and reducing costs. Chief Dienst, MIH McLaughlin, and Deputy Chief Karle expressed their support for the search committee route.

The Board discussed who should be on the search committee and Directors Erickson and Bickford agreed to be on the CEO search committee. Director Gentzel said MIH Director McLaughlin and community members Andrea Matthews and Janelle Bateman wish to be on the committee. There was discussion about the number of candidates the search committee should narrow down to bring to the Board for interviews. It was determined that the CEO search committee should bring two to three candidates to the Board. There was discussion about how to notify the applicants that had already applied about this new process and the length of time for the new job posting. There was also discussion about holding a meet-and-greet with the community and short-listed candidates prior to the Board making their final decision. Director Gentzel commented that the Board needs to use organized, time tested, evidence-based materials when conducting the interviews and suggested the Board authorize the expense of purchasing interview guides for the whole Board.

RESOLUTION 2026-02

A Resolution Reestablishing a Search Committee for the Recruitment and Selection of the Chief Executive Officer. Director Gentzel read the resolution in full which confirmed the Board, approves, ratifies, and readopts the establishment of the search committee; prior committee actions consistent with the authority granted by the resolution are ratified to cure any actual or alleged Open Meetings Law violations, and the committee serves in an advisory capacity absent express delegation by the Board. Director Gautreaux moved to approve Resolution 2026-001. Director Gentzel asked if there was any further discussion, being none, such motion was seconded by Director Erickson and approved by the Board. 5 ayes 0 nays.

There was additional discussion about purchasing the interview books and questions for the Board estimated at \$1,280. Director Gentzel moved to approve purchasing the interview books and questions for the Board. Director Rosado seconded such motion and Directors Gentzel, Gautreaux, Erickson and Rosado voted in favor of the motion and Director Bickford voted against the motion. The motion passed with 4 ayes and 1 nay.

ADJOURNMENT

Director Gentzel adjourned the meeting at 7:29 p.m.

RECORD OF PROCEEDINGS

These minutes were properly moved, seconded, and approved by the Board of Directors of the Ute Pass Regional Health Service District during a duly noticed public meeting.

/s/ Miranda Bickford

Miranda Bickford, Secretary

/s/ John Gentzel

John Gentzel, President



